

**THE STEEL CHARITABLE TRUST**

**Charity Commission registered number 272384**

**REPORT OF THE TRUSTEES AND ACCOUNTS**

**Year ended 31st January 2017**

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## **THE STEEL CHARITABLE TRUST**

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**Registered in England & Wales (Charity number 272384)**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

#### **TRUSTEES**

Mrs. W.E. Bailey \*  
Dr. M.N.P. Briggs \*  
Mr. J.A. Childs \*\* (resigned 23rd September 2016)  
Mr. A.W. Hawkins  
Mr. P.C. Lawford +  
Mr. J.A. Maddox \*\*  
Mr. N.E.W. Wright - Chairman \* + \*\*

\* Member of HR Committee (disbanded 23rd September 2016)

+ Member of Investment Committee

\*\* Member of Premises Committee (disbanded 23rd September 2016)

#### **ADMINISTRATION**

Mrs Sarah Kilcoyne  
Trust Manager  
[administrator@steelcharitabletrust.org.uk](mailto:administrator@steelcharitabletrust.org.uk)

#### **PRINCIPAL ADDRESS**

Suite 411,  
Jansel House,  
Hitchin Road,  
Luton,  
Bedfordshire,  
LU2 7XH.

#### **INDEPENDENT AUDITORS**

haysmacintyre,  
Chartered Accountants,  
26 Red Lion Square,  
London,  
WC1R 4AG.

#### **PROPERTY ADVISERS**

Knight Frank LLP,  
55 Baker Street,  
London,  
W1U 8AN.

#### **BANKERS**

Bank of Scotland PLC,  
600 Gorgie Road,  
Edinburgh,  
EH11 3XP.

Barclays Bank PLC,  
28 George Street,  
Luton,  
LU1 2AE.

#### **WEBSITE**

[www.steelcharitabletrust.org.uk](http://www.steelcharitabletrust.org.uk)

**REPORT OF THE TRUSTEES**

**Year ended 31st January 2017**

The Trustees present their report with financial statements of the Trust for the year ended 31st January 2017. The financial statements are prepared under the historical cost convention as modified to include the revaluation of investments. The format of the financial statements has been presented to comply with the Charities Act 2011, FRS 102 *The Financial Reporting Standard applicable in the UK and Ireland* and the Statement of Recommended Practice *Accounting and Reporting by Charities* ("SORP 2015"). The Charity is a Public Benefit Entity as defined by FRS 102.

**HISTORY AND OBJECTIVES**

The Steel Charitable Trust, which was formed by the late Mr & Mrs W.R.Steel, is constituted under a Trust Deed dated 15th February 1976 and is a registered charity in England & Wales (number 272384).

As stated in the Deed, the object of the Trust is to pay the income and, in so far as the Trustees think fit, the capital of the Trust Fund to such charitable bodies or for such other purposes as shall be exclusively charitable as the Trustees may from time to time decide.

It is the policy of the Trustees to distribute the net income generated in the year by way of grants to a wide range of charitable bodies. The Trustees do not make grants to individuals, expeditions or any entity registered or incorporated outside the United Kingdom. There were no policy changes in the year and none are planned for the future.

**GOVERNANCE AND MANAGEMENT**

The power of appointment of new and additional trustees is held by the present Trustees.

Mr Childs, who had been appointed by the surviving Settlor on 28th November 1995, resigned as a Trustee on 23rd September 2016. Messrs Hawkins, Maddox and Wright were appointed by the Settlor or the surviving Settlor and are eligible to serve for life or until they either resign or become ineligible. Mrs. Bailey, Dr. Briggs and Mr. Lawford have been appointed by the Trustees until 22nd September 2021, 2022 and 2023 respectively and may put themselves forward for re-appointment at such times.

Future Trustees will be initially invited to serve for a 12-month probationary period. This allows both the new Trustee and the Trustees the opportunity to evaluate their decision. On completion of the 12-month period and, with the mutual agreement of both parties, the position will be confirmed for a term of 7 years, which may be renewable. Before new Trustees are invited to serve their probationary period, they are supplied with a history of the Trust, a copy of the Trust Deed, booklets published by the Charity Commission outlining the responsibilities of Charity Trustees, the Guidance Notes for Trustees, a copy of the minutes of the recent Trustees' meetings and a copy of the most recent audited accounts.

The Trustees meet and consult regularly throughout the year to consider the strategic direction of the Trust and relevant matters including grant applications, investment strategy and financial accounts. In addition the Trustees may attend meetings with grant applicants and recipients.

A Human Resource Committee had been established to advise upon HR policies. A Premises Committee had been formed to locate and establish an appropriate new office in Bedfordshire; this office was opened during the year. As anticipated, these committees ceased their functions during 2016. The purpose of the Investment Committee is to monitor the investments and to approve changes in the asset allocation within an agreed strategy.

The Trustees consider that they comprise the key management personnel of the Trust in charge of directing and controlling the Trust, and delegate the day-to-day administration to the Trust Manager. The remuneration of employees is approved by the Trustees.

The Trust is a member of the Association of Charitable Foundations. The Association represents the interests of charitable foundations and grant-making trusts in the United Kingdom and provides information on good practice and changes in the law affecting charities and in particular grant making charities.

**FINANCIAL REVIEW**

The principal source of income of the Trust is from the investment of funds. It is the policy of the Trustees to distribute the net income, which may be summarised as follows:

	<u>2017</u>	<u>2016</u>
	£	£
Net income available for distribution	1,279,160	1,254,708
Grants	(1,196,636)	(1,141,990)
Undistributed income	<u>£82,524</u>	<u>£112,718</u>

**REPORT OF THE TRUSTEES (Continued)**  
**Year ended 31st January 2017**

**INVESTMENT PERFORMANCE**

The aims are to continue to maximise the income available for distribution to charitable bodies while still aiming for some capital growth over the longer term. All investments held by the Trust have been made in accordance with the powers available to the Trustees.

The investments held at 31st January 2016, excluding Toddington Road Properties Limited, increased in value over the year to 31st January 2017 by 8.65%. This compared with the increase of 15.66% in the FTSE All-Share Index over the same period.

**PROCEDURES AND POLICIES FOR GRANT MAKING**

The Trust invites applications for grants through its website. Only applications submitted on-line via the website will be considered by the Trustees. In addition, an on-line database holds all on-line applications received since 1st February 2007 and all historical and expected future grant payments. As a result more detailed information, in a standard format, is available to the Trustees.

It is the policy of the Trustees to make grants to a wide range of charitable bodies, and particularly in respect of applications supporting the following five categories:

Arts and Heritage	Health
Education	Social or Economic Disadvantage
Environment	

The Trustees do not make grants to individuals, expeditions, political parties, the promotion of religion or any entity registered or incorporated outside the United Kingdom. Applications from Bedfordshire generally and Luton in particular are welcome. There were no policy changes in the year and no changes are planned for the future.

The Trustees have regard to the Charity Commission's guidance on Charity and Public Benefit. They consider that the very full information about the Trust's aims, policies and activities, in the many areas of interest that the Trust supports which are set out in this report, demonstrates the benefit to its beneficiaries, and through them to the Public, that arise from carrying out those aims.

The Trustees generally meet in March, June, September and November. At these meetings, having reviewed all applications received during the previous three month's period, the Trustees approve the grants to be made to the successful applicants. Payment is then made as soon as practical after the meeting. Unsuccessful applicants are informed accordingly.

**ACTIVITIES**

During the year the Trust made or committed to make 121 grants totalling £1,196,636, of which 104 grants totalling £1,007,704 were to charities registered in England & Wales, 2 grants totalling £15,000 were to charities registered in Scotland, 2 grants totalling £24,000 were to charities registered in or with charitable status in Northern Ireland, and 13 grants totalling £149,932 were to other charitable organisations in the United Kingdom. The other charitable organisations are mainly educational and religious organisations.

The Trust receives many more applications than it has funds to support. 13% of the applications received were successful in receiving a grant. Each successful application is investigated by the Trust Manager and by one or more of the Trustees, and is approved by all the Trustees. As the Trust makes a considerable number of grants during the year, details of which are shown on pages 14 to 18, the Trustees rely primarily upon their beneficiaries to ensure that such grants are used for their intended purposes. In addition, for single or multiple grants of £20,000 or more, it is a condition that the Trustees require, within ten months of the grant being paid, a report summarising the outputs and outcomes of the grant.

The following tables illustrate the categories and the geographical areas covered by the recipients to which grants were made in the year and demonstrate the spread of grants made:-

<u>Categories</u>	<u>Number</u>	<u>Grants Made</u> £
Arts and Heritage	30	253,600
Education	22	307,334
Environment	5	43,000
Health	33	316,345
Social or Economic Disadvantage	24	169,357
Other categories	7	107,000
	<u>121</u>	<u>£1,196,636</u>

**REPORT OF THE TRUSTEES (Continued)**  
**Year ended 31st January 2017**

ACTIVITIES (continued)

Geographical areas

	<u>Number</u>	<u>Grants Made</u>
England		£
Bedfordshire	35	348,689
East Midlands	1	5,000
East of England (excluding Bedfordshire)	5	40,000
London	13	132,800
North East	1	3,000
North West	4	16,400
South East	7	98,700
South West	9	74,500
Yorkshire and The Humber	2	10,000
Throughout England	13	151,497
Northern Ireland	1	20,000
Scotland	1	5,000
Wales	1	5,000
Throughout the United Kingdom	26	267,050
International	2	19,000
	<u>121</u>	<u>£1,196,636</u>

**RISK MANAGEMENT**

The Trustees review the major strategic, financial and operational risks which the Trust faces and confirm that systems have been established to mitigate those risks.

As the principal object of the Trust is to pay its net income to charitable bodies in the form of grants, the major risk facing the Trust is that the income received from its investments might significantly fall, thereby reducing the extent of its grant-making capacity. As a consequence, the policy of the Trustees is that the majority of the investments should be held in unit trusts and/or common investment funds, managed by well known investment fund managers. The Trustees meet the fund managers on a regular basis.

**RESERVES POLICY**

The assets that make up the funds of the Trust are unrestricted, fully expendable and are available as the Reserve Fund of the Trust. However, the Trustees distinguish between capital and income. As indicated above, it is the policy of the Trustees to distribute the net income generated each year by way of grants, while aiming for growth over the longer term in respect of capital. At 31 January 2017, capital funds amounted to £30,814,326 and undistributed income amounted to £82,524.

**PLANS FOR THE FUTURE**

The Trustees will continue to develop the Trust by:-

- \* distributing the net undistributed income to charitable organisations;
- \* making changes to the investment portfolio whenever considered appropriate.

**TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these financial statements, the Trustees are required to:-

- \* select suitable accounting policies and apply them consistently;
- \* observe the methods and principles in the Charities SORP;
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**REPORT OF THE TRUSTEES (Continued)**  
**Year ended 31st January 2017**

**TRUSTEES' RESPONSIBILITIES (continued)**

The Trustees are responsible for the maintenance and integrity of the Trust and financial information included on the Trust's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.


So far as each of the Trustees is aware at the time the report is approved:

- \* there is no relevant audit information of which the Trust's auditors are unaware; and
- \* the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**INDEPENDENT AUDITORS**

As a result of the relocation of the administration, and having conducted interviews with a number of firms, the Trustees have appointed haysmacintyre, Chartered Accountants, to act as Independent Auditors to The Steel Charitable Trust.

Approved by the Trustees on 2nd June 2017 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'R. G. G. G.', written over a horizontal dotted line.

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES**  
**Year ended 31st January 2017**

We have audited the financial statements of The Steel Charitable Trust for the year ended 31 January 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's Trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 4, the Trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/auditscopeukprivate](http://www.frc.org.uk/auditscopeukprivate)

**Opinion on financial statements**

In our opinion the financial statements:

- \* give a true and fair view of the state of the charity's affairs as at 31 January 2017, and of its net movement in funds, for the year then ended;
- \* have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- \* have been prepared in accordance with the requirements of the Charities Act 2011.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- \* the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- \* sufficient accounting records have not been kept; or
- \* the financial statements are not in agreement with the accounting records and returns; or
- \* we have not received all the information and explanations we require for our audit.

haysmacintyre,  
Statutory Auditor,  
26 Red Lion Square,  
London,  
WC1R 4AG.



*2nd* June 2017

**STATEMENT OF FINANCIAL ACTIVITIES**  
**Year ended 31st January 2017**

	Notes	2017 £	2016 £
<b>INCOME FROM:</b>			
Investments	2 a)	1,236,323	1,244,438
Other	2 b)	5,953	6,045
Investment returned	5 c)	-	1,000,815
<b>Total Income</b>		<b>1,242,276</b>	<b>2,251,298</b>
<b>EXPENDITURE ON:</b>			
Charitable activities	3	1,272,470	1,222,933
<b>Total Expenditure</b>		<b>1,272,470</b>	<b>1,222,933</b>
<b>NET INCOME, before net gains/(losses) on investments</b>		<b>(30,194)</b>	<b>1,028,365</b>
Net gains/(losses) on investments	5 a)	3,809,493	(1,694,340)
<b>NET INCOME AND NET MOVEMENT IN FUNDS</b>		<b>3,779,299</b>	<b>(665,975)</b>
Total unrestricted funds brought forward		27,117,551	27,783,526
<b>TOTAL UNRESTRICTED FUNDS AT 31ST JANUARY</b>		<b>£30,896,850</b>	<b>£27,117,551</b>

All income and expenditure in the years to 31st January 2016 and 31st January 2017 was unrestricted.



**BALANCE SHEET**  
**at 31st January 2017**

	Notes	2017 £	2016 £
<b>FIXED ASSETS</b>			
Investments	5 a)	30,190,853	26,398,397
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		812,156	907,509
Debtors	6	25,141	6,387
<b>TOTAL CURRENT ASSETS</b>		<b>837,297</b>	<b>913,896</b>
<b>LIABILITIES</b>			
Creditors - Amounts falling due within one year	7	(110,300)	(188,742)
<b>NET CURRENT ASSETS</b>		<b>726,997</b>	<b>725,154</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>30,917,850</b>	<b>27,123,551</b>
Creditors - Amounts falling due after more than one year	8	(21,000)	(6,000)
<b>NET ASSETS</b>		<b>£30,896,850</b>	<b>£27,117,551</b>
Representing:			
<b>TRUST FUNDS</b>			
Balance at 1st February		27,004,833	27,698,272
Capital additions		-	86
Net gains/(losses) on investments	5 a)	3,809,493	(1,694,340)
Investment returned	5 c)	-	1,000,815
Balance at 31st January		<b>30,814,326</b>	<b>27,004,833</b>
Undistributed income	9	82,524	112,718
<b>UNRESTRICTED FUND BALANCES AT 31ST JANUARY</b>		<b>£30,896,850</b>	<b>£27,117,551</b>

Approved by the Trustees on 2nd June 2017 and signed on their behalf by:

W. Bailey



**STATEMENT OF CASH FLOWS**  
**Year ended 31st January 2017**

	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
<b>Cash flows from operating activities:</b>			
Net cash provided by operating activities	13	(1,354,666)	(250,250)
<b>Cash flows from investing activities:</b>			
Investment income and interest	2 a) & b)	1,242,276	1,250,397
Purchase of investments	5 a)	(1,482,963)	(994,279)
Sale of investments	5 a)	1,500,000	1,000,000
Investment returned	5 c)	-	(1,000,815)
Net cash provided by investing activities		1,259,313	1,256,118
Change in cash and cash equivalents in the year		(95,353)	1,005,868
Cash and cash equivalents at 1st February 2016		907,509	902,456
Cash and cash equivalents at 31st January 2017		£812,156	£1,908,324

**NOTES TO THE ACCOUNTS**  
**Year ended 31st January 2017**

**1 ACCOUNTING POLICIES**

**a) Statement of compliance**

The financial statements are prepared under the historical cost convention as modified to include the revaluation of investments. The format of the financial statements has been presented to comply with the Charities Act 2011, FRS 102 *The Financial Reporting Standard applicable in the UK and Ireland* and the Statement of Recommended Practice *Accounting and Reporting by Charities* ("SORP 2015"). The Charity is a Public Benefit Entity as defined by FRS 102.

This is the first year that the Trust has presented its results under FRS 102. The last financial statements under previous UK GAAP were for the year ended 31st January 2016. The date of transition to FRS 102 was 1st February 2015. No transitional adjustments were required.

The financial statements have been prepared under the Charities Act 2011 on the historical cost convention, which is consistent with the prior year.

**b) Capital**

Additions to capital representing realisations of interest assigned to the Trust in land-owning joint ventures are included at the values received by the Trustees.

**c) Investments**

All investments are unlisted and are recorded at cost and valued at market value or the Trustees' estimate of market value at the year end.

Holdings in unit trusts and common investment funds are valued at the bid price.

**d) Income**

Dividend income and Income Distributions are recorded when receivable. Interest is recorded when received.

**e) Grants payable**

Grants payable are payments made to third parties in the furtherance of the charitable objectives of the Trust. Single or multi-year grants are accounted for in the year in which the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant without condition.

**f) Expenditure**

Expenditure is included in the Statement of Financial Activities on an accruals basis and is recognised when there is a legal or constructive obligation to pay. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities.

**g) Allocation of overheads and support costs**

Overhead costs have been allocated between support and governance based on time and usage. Governance costs represent all costs involving the public accountability of the Trust and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

**h) Funds**

All of the funds of the Trust are unrestricted. These may be used in accordance with the charitable objectives at the discretion of the Trustees.

**i) VAT**

The Trust is not registered for VAT. All expenditure is therefore stated inclusive of VAT where applicable.

**j) Going concern**

The Trustees consider that there are no material uncertainties which would cast doubt on the Trust's ability to continue as a going concern.

**k) Significant judgments and sources estimation uncertainty**

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Trust's accounting policies. The key judgements that have been applied by management relate to the value of the freehold land owned by Toddington Road Properties Limited.

**NOTES TO THE ACCOUNTS**  
**Year ended 31st January 2017**

**1 ACCOUNTING POLICIES (Continued)**

**l) Cash and cash equivalents**

Cash and cash equivalents includes cash in hand, deposits held at banks, other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts, when applicable, are shown within current liabilities.

**m) Debtors and creditors**

Debtors and creditors are measured at the transaction price less any provision for impairment. Any losses arising from impairment are recognised as expenditure.

**n) Employee benefits**

- i. Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.
- ii. Termination benefits are accounted for on an accrual basis and in line with FRS 102.
- iii. The Trust operates a defined contribution pension scheme for the benefit of its employees, if they do not opt out of the scheme. The assets of the scheme would be held independently from those of the Trust in an independently administered fund.

**o) Operating lease**

Rentals paid under an operating lease are charged to income in accordance with the terms of the lease.

**2 INVESTMENT INCOME**

	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
a) Unlisted		1,230,523	1,236,004
Bank interest		5,800	8,434
		<u>£1,236,323</u>	<u>£1,244,438</u>

All income is from investments made in the UK.

- b) Other income represents a distribution of income by the wholly owned unlisted company of £5,953 (2016 £5,959) and no additions to capital (2016 £86).

**3 ANALYSIS OF CHARITABLE EXPENDITURE**

The Trust undertakes its charitable activities by grant making and awarded grants to a number of institutions in furtherance of its charitable activities. All grants were made to institutions.

		<u>2017</u> £	<u>2016</u> £
Grants provided in previous years	7 & 8	(167,800)	(218,000)
Grants paid in the year		1,257,939	1,192,190
Grants payable in future years	7 & 8	106,497	167,800
Grants total		<u>1,196,636</u>	<u>1,141,990</u>
Support and Governance costs	4 a)	75,834	80,943
		<u>£1,272,470</u>	<u>£1,222,933</u>

The grants payable in future years will be paid as and when the various conditions have been satisfied. Full details of the total grants are available on the Trust's website: [www.steelcharitabletrust.org.uk](http://www.steelcharitabletrust.org.uk).

**4 SUPPORT AND GOVERNANCE COSTS**

**a) Allocation of support costs and overheads**

	<u>Governance</u> £	<u>Charitable Activities</u> £	<u>Total 2017</u> £	<u>Total 2016</u> £
Staff costs	11,877	35,631	47,508	54,446
Audit	6,000	-	6,000	5,550
General expenses	3,888	16,207	20,095	15,752
Restructuring costs	-	2,231	2,231	5,195
	<u>£21,765</u>	<u>£54,069</u>	<u>£75,834</u>	<u>£80,943</u>

**NOTES TO THE ACCOUNTS**  
**Year ended 31st January 2017**

4 SUPPORT AND GOVERNANCE COSTS (continued)	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
b) Analysis of staff costs, Trustee remuneration and expenses, and the cost of key management personnel			
Salary		43,129	31,932
Social Security costs		2,694	1,291
Redundancy payment		-	20,000
Expenses		830	1,223
Training		855	-
		<u>£47,508</u>	<u>£54,446</u>

There was one part-time employee until 30th June 2016, and another part-time employee began employment on 12th April 2016. The average head count during the year was 1 (2016: 1). All employee time was involved in providing support to the governance and charitable activities of the Trust.

No employee had emoluments in excess of £60,000 in either year.

The Trustees did not receive any remuneration in the year (2016: £nil). Included under General expenses and Restructuring costs, the expenses for travel, accommodation and certain office costs, which were reimbursed to or paid on behalf of 7 Trustees, amounted to £3,047 (2016: 7 Trustees £3,715).

**5 INVESTMENTS**

		<u>2017</u> £	<u>2016</u> £
a) At valuation 1st February		26,398,397	27,097,643
Additions	5 c)	1,482,963	1,995,094
Disposals		(1,500,000)	(1,000,000)
Net gains/(losses) on investments		3,809,493	(1,694,340)
At valuation 31st January		<u>£30,190,853</u>	<u>£26,398,397</u>
Comprised:			
M & G Charifund Income units		21,885,470	20,212,435
M & G Charibond Income units		4,110,255	3,599,842
Hermes Property Fund units		1,870,128	1,836,120
Wholly owned unlisted company	5 b)	2,325,000	750,000
		<u>£30,190,853</u>	<u>£26,398,397</u>

All investments are made in the UK and are unlisted at 31st January 2017 and 31st January 2016.

**b) Wholly owned unlisted company- Toddington Road Properties Limited**

The main asset owned by Toddington Road Properties Limited is freehold land, which is let under a 99 year lease with effect from 1st March 1966 at a fixed rent. The property was professionally valued by Knight Frank LLP., subject to the current occupational lease, on the basis of Fair Value, as defined by FRS102, as at 18th November 2016, at £2,325,000. Consolidated accounts have not been prepared, as the results of the company are not material to the charity.

**c) Investment returned**

In 1995 the University of Bedfordshire established the Powdrill Chair in English Language Acquisition and, on 24th July 1995, the Trust entered into an Endowment to provide funding for the Chair for a period not exceeding twenty years. The investments in support of the Endowment were transferred to the University and were valued in 1995 at £666,628 and the agreed contributions were provided from the investment income of the Endowment as well as from proceeds of any realisation of investments necessary to finance any agreed shortfall. It was agreed with the University that the Endowment should end and the investments were returned to the Trust on 24th July 2015 and had a value of £1,000,815 at that date.

**NOTES TO THE ACCOUNTS**  
**Year ended 31st January 2017**

6 DEBTORS	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
Prepayments		6,966	6,387
Other debtors		18,175	-
		<u>£25,141</u>	<u>£6,387</u>
<b>7 CREDITORS PAYABLE WITHIN ONE YEAR</b>			
Independent Auditor's fees		6,000	5,520
Tax and Social Security		1,053	1,066
Restructuring costs		-	20,240
Other creditors		17,750	116
Grants payable	3	85,497	161,800
		<u>£110,300</u>	<u>£188,742</u>
<b>8 CREDITORS PAYABLE AFTER MORE THAN ONE YEAR</b>			
Grants payable	3	<u>£21,000</u>	<u>£6,000</u>
<b>9 UNRESTRICTED INCOME AVAILABLE FOR DISTRIBUTION</b>			
Investment income	2 a)	1,236,323	1,244,438
Income from wholly owned unlisted company	2 b)	5,953	5,959
		<u>1,242,276</u>	<u>1,250,397</u>
Support and Governance costs	4 a)	(75,834)	(80,943)
		<u>1,166,442</u>	<u>1,169,454</u>
Undistributed income at 1 February		112,718	85,254
Distributable income available for the year		<u>1,279,160</u>	<u>1,254,708</u>
Grants	3	(1,196,636)	(1,141,990)
Undistributed income at 31 January		<u>£82,524</u>	<u>£112,718</u>

**10 OPERATING LEASE COMMITMENTS**

At 31st January 2017, the Trust was committed to make the estimated total payments in respect of an operating lease.

	<u>2017</u> £	<u>2016</u> £
Rent due under Lease		
Within one year	5,073	-
Within two to five years	17,392	-
Greater than five years	-	-
	<u>£22,465</u>	<u>-</u>

**11 FUTURE GRANT COMMITMENTS**

At 31st January 2017 there were contingent liabilities relating to total conditional grants of £266,780 (2016 £314,000) payable over the next three years out of income and, if necessary, the capital of the Trust. It is considered that the income and capital of the Trust are adequate to meet these liabilities if they become unconditional.

**12 RELATED PARTY TRANSACTIONS**

There were no related party transactions in either year.

**13 RECONCILIATION OF NET INCOME TO NET CASH INFLOW FROM OPERATING ACTIVITIES**

	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
Net income, before net gains/(losses) on investments		(30,194)	1,028,365
Investment income and interest	2 a) & b)	(1,242,276)	(1,250,397)
(Increase) / Decrease in debtors		(18,754)	367
(Decrease) in creditors		(63,442)	(28,585)
Net cash provided by operating activities		<u>(£1,354,666)</u>	<u>(£250,250)</u>

**GRANTS MADE**

**Year ended 31st January 2017**

CHARITY	PROJECT	2017 £
<u>Arts and Heritage</u>		
Academy Concerts Society	Towards the work with young musicians from Tower Hamlets and Newham.	5,000
Almeida Theatre Company Limited	To fund the implementation of a new Customer Relationship Management system to build financial resilience at Almeida Theatre.	30,000
Beamish Museum	Towards enabling more people in a severely disadvantaged area to get involved in arts activity.	3,000
Bristol Old Vic Theatre School Limited	Funding for diagnosis and support for students with Specific Learning Difficulties.	5,800
Cheitenham Festivals	To open young minds to classical music through strategic relationships with schools in disadvantaged communities. (Third of three instalments).	10,000
Cumbria Theatre Trust	Towards improving the sense of wellbeing and inclusion of people living with dementia and their carers.	6,000
Ex Cathedra Ltd	For support towards its training choirs for young people aged 4-18.	5,000
Garsington Opera Limited	Towards the Silver Birch community opera project.	20,000
Gloucester Cathedral	Towards the costs of a music scholarship for a talented young organist.	6,000
Gainsborough's House Society	Towards support to inspire young people in Suffolk with the heritage of Gainsborough's art and printmaking.	10,000
Holy Trinity Church, Bishop's Stortford	Towards the provision of toilets and kitchenette in the church.	5,000
London Philharmonic Orchestra Limited	Towards a pilot year of an orchestral experience programme for talented young musicians from under represented backgrounds.	6,000
Luton Cultural Services Trust	Towards the creation of an inspirational learning space in celebration of the heritage of Luton, Bedfordshire and its people.	15,000
Luton Music Club	To support a programme of 20 classical music concerts to be given from October 2016 to March 2017.	3,500
Opera North Limited	Towards expanding the Opera North Children's Chorus for children to achieve excellence in vocal and performance skills.	5,000
Royal Air Force Museum	To transform and revitalise the RAF Museum in time for the RAF Centenary in 2018.	5,000
Royal Court Liverpool Trust Limited	To support the delivery of a free youth theatre for disadvantaged and marginalised young people.	5,000
Sharnbrook Amateur Theatre Trust Limited	Towards a new heating system at the theatre powered from the mill stream.	10,000
Southbank Sinfonia	Enabling the sinfonia to perform works by British composers from the Royal Shakespeare Company's past production archive.	2,300
St Endellion Parochial Church Council	Providing funds for the extension of St Endellion's arts and spirituality programme by building a new community hall.	15,000
St Helen's PCC Lundy	Towards the repair and adaptation of the church to renew a community facility on Lundy Island.	5,000
Strathnaver Museum	To support the Strathnaver Museum's work within the community.	5,000
The Charleston Trust (Bloomsbury in Sussex)	To help increase the impact of the Education and Community Engagement Programme.	10,000
The National Trust for Places of Historic Interest or Natural Beauty	Towards the cost of the replacement of the roof at Watersmeet House, Devon; a focal point for people exploring the outdoors.	10,000
The Orchestra of the Swan	Towards the Learning & Participation Manager and educational and community activity supporting concert residencies.	15,000
The Parochial Church Council of the Ecclesiastical Parish of St Mark, Bedford	To help with the repair of the two roofs of the church community centre.	7,000

**GRANTS MADE (continued)**  
**Year ended 31st January 2017**

CHARITY	PROJECT	2017 £
<u>Arts and Heritage (continued)</u>		
The Prince's Foundation	Towards the Building Craft Apprentices programme.	8,000
The Public Catalogue Foundation	Towards a digital and physical engagement project to transform the way people access and learn about sculpture.	5,000
The Wimbledon Civic Theatre Trust Limited	To change attitudes and raise awareness and understanding about mental health amongst teenagers in Merton.	12,000
The Ulster Youth Orchestra	Financial support towards the delivery of the orchestra's residential course and concerts in 2016.	4,000
		<b>253,600</b>
<u>Education</u>		
Clophill Heritage Trust	Towards the costs of running of the educational programmes to support learners and teachers across Bedfordshire.	8,000
London Music Masters	To support core costs of LMM Learning, the London Music Masters' music education programme.	7,500
Luton Sixth Form College	To provide students with the tools to make them more employable.	1,000
Luton Sixth Form College	Towards the purchase of a first class concert grand piano to support musical life in the College.	4,532
Mosaic Clubhouse	Towards the provision for educational, employment and recreational opportunities for adults with enduring mental illness in Lambeth, London.	5,000
Puzzle Centre Trust Limited	Towards the provision of specialist education and support to Bedfordshire children with autism and other communication difficulties.	5,000
Royal Academy of Music	To award a scholarship for a deserving young musician, undertaking postgraduate study at the Academy.	11,000
Royal West of England Academy	Towards the core costs of the Learning and Participation programme to inspire creativity.	10,000
Schoolreaders	Towards the expansion of a reading scheme to improve literacy of disadvantaged children and transform life outcomes.	6,000
The Courtauld Institute of Art	To support the introduction of Conservation Space at The Courtauld Institute of Art.	17,400
The Fortune Centre of Riding Therapy	Towards the maintenance of waterproof living and working areas for the students and staff.	5,000
The Guildhall School Trust	To provide scholarship support for an exceptionally talented postgraduate student in financial need.	10,000
The Living Paintings Trust	Towards the provision of the specialist free service, lending Touch to See Books to blind people in Bedfordshire.	3,440
The National Deaf Children's Society	To provide a programme of information days for families with deaf children about to start school.	15,000
The National Youth Orchestra of Great Britain	To enable more teenage musicians and audiences of all backgrounds to experience orchestral music making. (Second of three possible instalments).	25,000
The Prince's Teaching Institute	Towards supporting secondary schools in Luton, Bedfordshire to take part in the PTI Schools Programme. (First of possible three instalments).	13,965
The Purcell School	To provide a 3 year grant of £6,000 per annum to support a pupil from Luton, Bedfordshire.	18,000
The Royal Ballet School	The funding of the aDvANCE project which enables social, creative and cultural exchange between divergent young people for mutual benefit. (First of possible three instalments).	20,000
The Royal Horticultural Society	Towards the funding of a two-year apprenticeship enabling a young person to launch their career in horticulture.	37,497
University of Bedfordshire	Bursaries for twenty-five final year talented and local students in financial need or risk of non-completion.	25,000



**GRANTS MADE (continued)**  
**Year ended 31st January 2017**

CHARITY	PROJECT	2017 £
Education (continued)		
University of Bedfordshire	Funding for the Powdrill Chair Of English Language Acquisition. (Second of five possible instalments).	51,000
University of Hertfordshire	Towards a project to prove the efficiency of virus-infected insect-pathogenic fungi as an environmentally-friendly viable alternative to chemical insecticides.	8,000
		<b>307,334</b>
<u>Environment</u>		
Bumblebee Conservation Trust	Towards BeeWalk: Volunteers gathering vital scientific data about bumblebees to help stop their numbers declining.	5,000
Severn Rivers Trust	To provide funding assistance for the Magnificent Seven (Gloucestershire Frome River Restoration Project).	3,500
South West Coast Path Association	To engage with children to start their love of walking and connect them with the coast.	10,000
Surfers Against Sewage	To encourage children to ask themselves what role they can play to keep their communities litter free.	6,000
The Surrey Wildlife Trust Limited	Towards the rebuilding of Nower Wood, Surrey the flagship education centre.	18,500
		<b>43,000</b>
<u>Health</u>		
Action Cancer	Towards a new Cancer Centre of Excellence.	20,000
Anthony Nolan	Towards purchasing equipment that will save and improve the lives of people with blood cancer.	15,000
Aspire (Association for Spinal Injury Research Rehabilitation and Reintegration)	Towards providing a telephone-based welfare benefits advice service for 250+ people with Spinal Cord Injury.	10,000
Autism Bedfordshire	Towards the activity costs of the Summer Schemes for children with autism in Bedfordshire.	3,295
Azalea	To support women trapped in sexual exploitation to move away from violence, addiction and poverty.	2,000
Bowel Cancer UK	Towards the development of a new Bowel Cancer UK website and improved online patient information.	15,000
Brain Research Trust	Towards identifying the causes and evolution of presymptomatic Alzheimer's disease in 500 people born in 1946.	5,000
Cancer Research UK	Towards funding a PhD student in a leading breast cancer research team in Cambridge.	15,000
Cardiac Risk in the Young	Towards funding for screening clinics to identify life threatening cardiac conditions.	5,000
Childhood Eye Cancer Trust	Towards providing vital support for children with retinoblastoma (Rb) across the UK, including families in Luton, Bedfordshire.	5,000
Children's Hospice South West	Towards supporting life-limited young people to achieve greater independence and dignity in their intimate personal care.	10,000
Cransley Hospice Trust	Towards the expansion of the capacity of the Hospice at Home service.	5,000
Dyspraxia Foundation	Towards core costs to continue essential services to anyone affected by dyspraxia.	5,000
Huntingtons Disease Association	To support an adviser in Bedfordshire, who helps Huntingtons Disease sufferers navigate the complex care, health and emotional needs of the condition, coordinate care packages and answer crisis calls.	3,000
Keech Hospice Care	Towards Hospice at Home by supporting individuals with life-threatening illnesses and their carers in their own home.	20,000
Kent, Surrey & Sussex Air Ambulance Trust	Towards the purchase of a Tempus Pro monitor to accurately measure, record and transmit patient information.	19,200
Listening Books	Towards providing free audiobook memberships to people with print impairments.	6,000

**GRANTS MADE (continued)**  
**Year ended 31st January 2017**

CHARITY	PROJECT	2017 £
<u>Health (continued)</u>		
Multiple Sclerosis Trust	Supporting people with MS in Bedfordshire, by providing them with our quarterly newsletter.	2,000
National Osteoporosis Society	Three year pump-prime funding to set the standard for osteoporosis healthcare and save lives. (Third of three instalments).	20,000
National Schizophrenia Fellowship	Towards the support of the unique, life-transforming Rethink Mental Illness Advice and Information Service.	10,000
Prader-Willi Syndrome Association UK	To support the Prader-Willi Syndrome community in the South of the UK.	5,000
Relate Bedfordshire and Luton	To launch a pilot supporting carers of people with dementia across Bedfordshire.	8,500
Resources for Autism	Supporting the volunteer lead Reach Out community autism support service.	6,500
Sparks Charity	Innovative medical research to find chemicals in blood or urine to predict premature birth. (Third of three instalments).	27,000
Target Ovarian Cancer	Towards research to find a new life-saving treatment for women with 'clear cell' ovarian cancer.	5,000
The Addenbrooke's Charitable Trust	Towards the improvement of the diagnosis of critically ill patients and reduce antibiotic resistance using specialised technology.	15,000
Sudbury Neighbourhood Centre (Middlesex) Limited	Towards the provision of music therapy for vulnerable elderly people living with dementia and adults with learning difficulties.	6,000
The Hospital Radio	To purchase a radio transceiver to communicate with the studio for outside broadcast purposes, installation and sundry fittings.	3,000
The Luton and Dunstable Hospital Charitable Fund	To fund overnight chairs in maternity, so partners can stay near during induction and labour.	5,000
The Royal London Society for Blind People	To provide practical and emotional support to blind and partially sighted children and their families.	10,000
The Royal School for the Blind	Towards SeeAbility's Children in Focus Campaign to transform eye care for children with disabilities in special schools.	15,000
The Theodora Children's Charity	Towards making life better for children in hospital by bringing them music, magic, comfort and laughter.	5,000
Vision Aid Overseas	Towards increasing the number of professional volunteers working with Vision Aid Overseas.	9,850
		<b>316,345</b>
<u>Social or Economic Disadvantage</u>		
Alabare Christian Care Centres	Towards the provision of supported accommodation for homeless Veterans helping them to achieve independent fulfilling lives.	5,000
ASSIST Sheffield	Towards the provision of accommodation to refused asylum seekers in Sheffield living in destitution.	5,000
Bangladesh Youth League (Luton)	Towards providing a (sessional) advice worker for disadvantaged people aged over 50 years from Biscot & Dallow Wards in Luton, Bedfordshire.	5,000
Bedfordshire Refugee and Asylum Seeker Support	Towards the delivery of support services to refugees and asylum seekers living in Bedford and the surrounding area.	3,000
British Wireless for the Blind Fund	To provide 14 blind people in Bedfordshire with a specially adapted combined radio/audio player.	2,657
CLIC Sargent Cancer Care for Children	Towards assisting 30 families of children with cancer in Bedfordshire with immediate financial support upon diagnosis.	5,000
Deafblind Scotland	Financial support for an Accessible Information and Assistive Technologies officer.	10,000
Dementia UK	To provide expert help and practical support to families living with dementia.	15,000

**GRANTS MADE (continued)**  
**Year ended 31st January 2017**

CHARITY	PROJECT	2017 £
<u>Social or Economic Disadvantage (continued)</u>		
Emmaus St Albans	Towards extending the furniture recycling shop to maximise the efficiency of the Community's social enterprise.	5,000
Families United Network	Towards specialist equipment for the new Centre of Excellence in Luton, Bedfordshire.	8,000
Launchpad Reading	Towards supporting homeless people as they regain control of their lives.	13,000
Luton All Women Centre	To help fund a domestic abuse support service for women in Luton and central Bedfordshire.	4,300
Medical Detection Dogs	Towards the funding for a Medical Alert Assistance Dog.	10,000
One YMCA	Towards Youth Work; addressing inequalities and community cohesion by providing an activity hub for young people.	5,000
Queens Park Residents Association	To improve the life skills and employment prospects of residents.	2,400
The Bedford and District Citizens Advice Bureau	Costs towards the purchase of new computers.	9,500
The Church Army	Towards a Resettlement Project to secure long-term permanent accommodation and sustained independent living for 100 homeless women.	7,500
The National Centre for Young People with Epilepsy Charitable Trust	To fund home video telemetry EEG Equipment benefitting 350 children and young people each year.	8,000
The Noah Enterprise (New Opportunities and Horizons)	Towards funding for the chef and the canteen in the Welfare Centre.	5,000
The Parochial Church Council of the Ecclesiastical Parish of St Mary, Luton	Towards providing support to growing numbers of disadvantaged teenage girls and young mothers in the parish.	10,000
The Salvation Army	Towards the costs of the Debt Advice Service which reaches beneficiaries across Bedfordshire.	19,000
Together We Grow	Towards asylum seekers and refugees doing joint activities with British residents.	3,000
Uprising Leadership	To increase social mobility and diversity in leadership positions in Luton, Bedfordshire.	4,000
Welsh Institute of Therapeutic Horsemanship	Towards the annual running costs for 2016.	5,000
		<b>169,357</b>
<u>Other categories</u>		
Filleigh Village Hall	Towards the extension project.	5,000
Flitwick and Ampthill Lawn Tennis club	To provide match funding to continue the improvement of club facilities & coaching.	4,000
Luton Town and Indians Cricket Club	Towards the purchase of new equipment so as to improve the quality and sustainability of the facilities.	3,000
The National Memorial Arboretum Company Limited	A grant, payable over five years, to support the general upkeep of the Arboretum.	25,000
The Rotary Youth Trust for Luton	To fund an endowment, the income from which will be used for providing grants to benefit young people between the ages of 14 to 22 who live, work or are in education within Luton, Bedfordshire.	50,000
The Soldiers, Sailors, Airmen and Families Association - Forces Help	Towards the training of volunteers to provide welfare support for Armed Forces veterans and their families.	10,000
Westerham Unit of the Sea Cadet Corps	Towards the purchase of new rowing equipment to enhance all year round training.	10,000
		<b>107,000</b>
Grants total - year ended 31 January 2017		<b>£1,196,636</b>
Grants total - year ended 31 January 2016		<b>£1,141,990</b>

